



भारतीय सूचना प्रौद्योगिकी संस्थान अगरतला  
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY AGARTALA  
AGARTALA - 799046 (TRIPURA)

F.IITA.5/(5-Acad)/CSAB-2025/2024-25/A-२०११

Date. ०५.../०४./2025

**NOTICE**

This is to inform to those who have been allotted seat at IIIT Agartala in the regular rounds of JoSAA-2025 and/ or CSAB- 2025- Special Rounds for admission to B.Tech programme, should **report physically at the Institute during 20<sup>th</sup> to 23<sup>rd</sup> Aug' 2025, during 9 am to 4 pm.** The details related to registration and a list of documents to be submitted at the time of provision admission is stated here under:

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**Instructions for online registration on MIS portal:**

1. Register yourself in the MIS portal through link [www.mis.nita.ac.in](http://www.mis.nita.ac.in) by using the **JEE (Main) 2025 Application number**, before appearing for physical reporting.
2. Enter and fill the required details in the portal.
3. Candidates must upload the following documents in the online portal as mentioned below (In case of multiple documents, upload in a single pdf file):

**Table- 1**

Sl. No.	Document
a)	Score card of <b>JEE (Mains) 2025. (mandatory)</b>
b)	Admit card of class 10/ Birth certificate, for age proof. <b>(mandatory)</b>
c)	Marksheet of <b>12<sup>th</sup> or Equivalent.(mandatory)</b>
d)	Provisional Admission Letter (Final) issued by JoSAA/CSAB-2025. <b>(mandatory)</b>
e)	Photo ID proof, as per Govt. of India guidelines (such as Aadhaar card, Pan card, etc.). <b>(mandatory)</b>
f)	<b>If applicable:</b> Upload the Certificate/s (SC/ST/OBC-NCL/GEN-EWS), issued by the competent authority, as per Government of India format (available at the JoSAA 2023 website). <b>In case of OBC-NCL/GEN-EWS category, the certificate must be issued on or after 01/04/2025.</b> <b>*Caste validity Certificate(s), wherever applicable, is mandatory along with caste certificate as per guidelines of JoSAA/ CSAB- 2025.</b>
g)	<b>Migration and Conduct/ Character certificate, from the last attended Institution.(mandatory)</b>
h)	Physical Disability Certificate, as per JoSAA/ CSAB- 2025 format, <b>if applicable.</b>
i)	<b>Medical Certificate, as per JoSAA/ CSAB- 2025.</b>
j)	Undertaking as per prescribed format at <b>Annexure- A.(mandatory)</b>
k)	Candidates whose 12th passing year is not the current year must submit a GAP certificate. (Format attached for reference)
<b>Note:</b> 1. Make a single file of above original document in same ssequence. 2. Bring photocopy set of the entire above mentioned document in same sequence. 3. Students are informed to upload a formal passport-size photo taken.	



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**\*\*In case, any candidate do not have medical certificate at present, he/she may do to so as per the prescribed attached format. If fails to follow the above, he/she has to get verified in the Medical centre of the Institute during physical reporting.**

1. An **online provisional registration slip** will be generated. All are instructed to save the online provisional registration slip for future reference. (Candidates must enable the pop-ups in their browser to download the online provisional registration slip).
2. **Candidates must complete the Online registration before the appearing for Physical Reporting at the Institute.** (For any technical assistance, email to [nitmisagt@mail.nita.ac.in](mailto:nitmisagt@mail.nita.ac.in))

**Instructions for Physical Reporting at IIIT Agartala (20<sup>th</sup> to 23<sup>rd</sup> Aug' 2025, during 9 am to 4 pm):**

1. Candidates must bring the **online provisional registration slip**.
2. Candidates must bring **all the Originals of the above mentioned documents (Table- 1) along with a set of duly self-attested photocopied hard copies.**

**Following points are to be noted by the candidates:**

1. For details of fees for 1<sup>st</sup> Semester, candidates may visit Institute website. The different heads of fees (including tuition fee) may be changed by the Competent Authority. In such case, students are required to pay the changed fee.
2. Candidates are required to pay the **Balance Institute Fee** before physical reporting.
3. No request of extension of date of physical reporting will be entertained.
4. Classes for the B.Tech students admitted during 2025-26, will commence from **25<sup>th</sup> August, 2025**.
5. Notification regarding the **Anti- Ragging** is appended with this notice as per **Annexure-I**.

**Hostel Accommodation :**

1. The detail process of hostel payment and allotment shall be notified on the website. Students are advised to visit website regularly.
2. For any other hostel related query, students may contact the Office of the Chief Warden.  
(chiefwardennita@gmail.com).

**Accommodation:**

For clarification on accommodation in Guest House, if any, applicants may contact in the following details.

Contact Person: Mr. Sanjoy Ghosh (Supervisor, Guest House)

Phone: 9436506949

**How to reach:**

Presently IIIT Agartala is functioning in the Campus of NIT Agartala is around 59 min (26.5 km) away from the Maharaja Bir Bikram Kishore Manikya Airport., Agartala. Public vehicales are available from airport to reach the campus.





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NIT Agartala Campus is around 7 min (3.2 km) away from the Jirania railway station and 37 min (21.1 km) away from the Agartala (Badharghat) railway station. Public vehicles are available from both railway stations to reach the campus.

**Refund:**


1. If a candidate decides to quit the allotted course at IIIT Agartala, after the last date of withdrawal/ cancellation, as announced by JoSAA- 2025 and/ or CSAB- 2025, the Institute will refund only the Academic caution money, after the amount paid by the candidate to JoSAA and/ or CSAB is transferred to IIIT Agartala.
2. At any point of time, in any semester during the tenure of a course, if an admitted student cancels admission or abandons the course without completing the programme, the fees paid in all the semesters will be forfeited by the Institute. The student will be eligible for refund of academic caution money only upon submission of clearance/ no-dues certificate.
3. To cancel admission, the student has to apply for a No- Dues certificate through his/ her MIS account.

**\*\*Candidates must visit Institute website regularly for any further updates.\*\***

  
(Prof. Rajib Saha)  
Mentor Dean (Academic)  
NIT Agartala

**Copy to:-**

1. Director, IIIT Agartala, for kind information.
2. PS to the Director, NITA, for kind information of the Director.
3. Professor-in-charge, Admission (JoSAA- 2025 and CSAB- 2025), for kind information and necessary action.
4. Dean (SW), NIT Agartala, for kind information and necessary action.
5. HOD CSE and W/S, NITA, for kind information and necessary action.
6. The Mentor Registrar, IIIT Agartala for kind information.
7. Asso. Dean (Exam), NITA, for kind information.
8. Asso. Dean (UG), NITA, for kind information.
9. Faculty-In-Charge, MIS, NITA, for kind information & necessary action.
10. Chief Warden, NITA, for kind information and necessary action.
11. 1<sup>st</sup> year Co-ordinator, NITA, for kind information and necessary action.
12. Co-ordinator, IIIT Agartala for kind information and necessary action.
13. Dy. Registrar (Academic), NITA, for kind information.
14. Dy. Registrar (F&A), for kind information and necessary action.
15. Asstt. Registrars (Academic), NITA, for kind information and necessary action.
16. Nodal Officer, IIIT Agartala for kind information and necessary action.
17. System Administrator, with a request to upload the notice in the Institute website.

  
Mentor Dean (Academic)  
NIT Agartala