



भारतीय सूचना प्रौद्योगिकी संस्थान, अगरतला (त्रिपुरा)
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, AGARTALA (TRIPURA)
AGARTALA - 799046 (TRIPURA)

No.F. NITA.4(109-Accounts)/IIIT Agartala/2021-22/A-2142

Date. 29/10/2022

NOTICE

This is to inform to those who have been allotted seat at IIIT Agartala in the regular rounds of JoSAA- 2022, and CSAB- 2022-Special Rounds, for admission to B.Tech programme, should **report physically at the Institute between 4 – 9 November, 2022, during office hours only**. The details related to registration and a list of documents to be submitted at the time of provision admission is stated here under:

Instructions for online registration:

1. Register yourself in the MIS portal through link mis.nita.ac.in → **apply online UG admission** by using the **JEE (Main) 2022 Application number** and follow the instructions.
2. Enter and fill the required details in the portal.
3. Candidates must upload the following documents in the online portal as mentioned below (In case of multiple documents, upload in a single pdf file):

Table- 1

Sl. No.	Document
g)	Score card of JEE (Mains) 2022. (mandatory)
h)	Admit card of class 10/ Birth certificate, for age proof. (mandatory)
i)	Marksheets of 10th and 12th or Equivalent. (mandatory)
j)	Provisional Admission Letter (Final) issued by JoSAA/CSAB 2022 and Seat acceptance letter. (mandatory)
k)	Photo ID proof, as per Govt. of India guidelines (such as Aadhaar card, Pan card, etc.). (mandatory)
l)	If applicable: Upload the Certificate/s (SC/ST/OBC-NCL/GEN-EWS), issued by the competent authority, as per Government of India format (available at the JoSAA 2022 website). In case of OBC-NCL/GEN-EWS category, the certificate must be issued on or after 01/04/2022. *Caste validity Certificate(s), wherever applicable, is mandatory along with caste certificate as per guidelines of JoSAA/ CSAB- 2022.
m)	Migration and Conduct/ Character certificate, from the last attended Institution. (mandatory)
n)	Physical Disability Certificate, as per JoSAA 2022 format, if applicable.
o)	Undertaking as per prescribed format at Annexure- A. (mandatory)

4. An **online provisional registration slip** will be generated. All are instructed to save the online provisional registration slip for future reference. (Candidates must enable the pop-ups in their browser to download the online provisional registration slip)
5. **Candidates must complete the Online registration before the appearing for Physical Reporting at the Institute.**



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Instructions for Physical Reporting at NIT Agartala (4 – 9 Nov., 2022):

1. Candidates must bring the online provisional registration slip.
2. Candidates must bring all the Originals of the above mentioned documents (Table- 1) along with a set of duly self-attested photocopied hard copies.


Following points are to be noted by the candidates:

1. For details of fees for 1st Semester, candidates may visit Institute website. The different heads of fees (including tuition fee) may be changed by the Competent Authority. In such case, students are required to pay the changed fee.
2. Candidates are required to pay the **Balance Institute Fee** as per date notified by Institute.
3. No request of extension of date of physical reporting will be entertained.
4. Classes for UG and Dual degree students admitted during 2022-23, will commence from 9th November, 2022.
5. Notification related to Anti- Ragging and Students' Code of Conduct will be notified.
6. For hostel related matters, notifications issued by the Office of the Chief Warden.

Refund Rule

1. If a candidate decides to quit the allotted course at IIIT Agartala, after the last date of withdrawal/cancellation, as announced by JoSAA-2022 and/or CSAB-2022, the Institute will refund only the Academic caution money, after the amount paid by the candidate to JoSAA and/or CSAB is transferred to IIIT Agartala.
2. At any point of time, in any semester during the tenure of a course, if an admitted student cancels admission or abandons the course without completing the programme, the fees paid in all the semesters will be forfeited by the Institute. The student will be eligible for refund of academic caution money only upon submission of clearance/ no-dues certificate.
3. To cancel admission, the student has to apply for a No-Dues certificate through his MIS account. Once the No-Dues certificate is issued, the candidate has to apply to the AR-Finance, in writing with a copy of the No-Dues certificate, for the release of Caution Money.

****Candidates must visit Institute website regularly for any further updates.****


(Prof. Swapan Bhaumik)
Mentor Dean (AA) &
Centre-in-Charge (JoSAA/CSAB-2022)
NIT Agartala

Copy to:-

1. PS to the Director for kind information of the Director
2. The Mentor Registrar, IIIT Agartala for kind information.



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3. HOD CSE and W/S, for kind information and necessary action.
4. Asso. Dean (Exam), for kind information.
5. Asso. Dean (UG), for kind information.
6. Chief Warden, NIT Agartala for kind information and necessary action.
7. 1st year Co-ordinator, for kind information and necessary action.
8. Co-ordinator, IIIT Agartala for kind information and necessary action.
9. Dy. Registrar(Academic), for kind information and necessary action.
10. Asstt. Registrar(Academic), for kind information and necessary action.
11. Nodal Officer, IIIT Agartala for kind information and necessary action.
12. Faculty-In-Charge, MIS, for kind information & necessary action.
13. Head (F&A), for kind information and necessary action.
14. System Administrator, with a request to upload the notice in the Institute website.


Mentor Dean(AA) &

Centre-in-Charge (JoSAA/CSAB-2022)
NIT Agartala

Undertaking by all candidates

I, Mr./Ms....., Son/ Daughter of.....
....., Resident of....., with JEE (Main) 2022
Application No....., under GEN/GEN-EWS/OBC-NCL/SC/ST/PwD(**tick as applicable**) do hereby undertake as under:

1. I will not have any objection if my provisional registration and admission in B. Tech programme allotted by JoSAA/ CSAB-2022, in the Department of _____ is cancelled in event of my failure to produce all the required document(s) at the time of physical reporting.
2. I will pay the balance Institute fees, as per date notified by the Institute.
3. I further declare that at any point of time, if any of my uploaded/ submitted document(s) as well as information given by me is/ are found to be false/ untrue, then my provisional registration and admission at IIIT Agartala will stand cancelled, and decision taken by IIIT Agartala will be final.
4. I shall abide by all the rules and regulations of IIIT Agartala, modified from time to time.

Signature of the candidate with date

Name of the candidate:

Name & Signature of Parent with date: