F.IIITA.5/(5-Acad)/CSAB-2025/2024-25/A- २०११   Date. .०.५.../.०.४./2025

NOTICE

This is to inform to those who have been allotted seat at IIIT Agartala in the regular rounds of JoSAA-2025 and/ or CSAB- 2025- Special Rounds for admission to B.Tech programme, should **report physically at the Institute during 20th to 23rd Aug' 2025, during 9 am to 4 pm**. The details related to registration and a list of documents to be submitted at the time of provision admission is stated here under:

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Instructions for online registration on MIS portal:

1. Register yourself in the MIS portal through link **www.mis.nita.ac.in** by using the **JEE (Main) 2025 Application number**, before appearing for physical reporting.
2. Enter and fill the required details in the portal.
3. Candidates must upload the following documents in the online portal as mentioned below (In case of multiple documents, upload in a single pdf file):

Table- 1

Sl. No.	Document
a)	Score card of **JEE (Mains) 2025. (mandatory)**
b)	Admit card of class 10/ Birth certificate, for age proof. **(mandatory)**
c)	Marksheet of **12th or Equivalent.(mandatory)**
d)	Provisional Admission Letter (Final) issued by JoSAA/CSAB-2025. **(mandatory)**
e)	Photo ID proof, as per Govt. of India guidelines (such as Aadhaar card, Pan card, etc.). **(mandatory)**
f)	**If applicable:** Upload the Certificate/s (SC/ST/OBC-NCL/GEN-EWS), issued by the competent authority, as per Government of India format (available at the JoSAA 2023 website). **In case of OBC-NCL/GEN-EWS category, the certificate must be issued on or after 01/04/2025.** *Caste validity Certificate(s), wherever applicable, is <u>mandatory along with caste certificate</u> as per guidelines of JoSAA/ CSAB- 2025.**
g)	**Migration** and **Conduct/ Character** certificate, from the last attended Institution.**(mandatory)**
h)	Physical Disability Certificate, as per JoSAA/ CSAB- 2025 format, **if applicable.**
i)	**Medical Certificate, as per JoSAA/ CSAB- 2025.**
j)	Undertaking as per prescribed format at **Annexure- A.(mandatory)**
k)	Candidates whose 12th passing year is not the current year must submit a GAP certificate. (Format attached for reference)

Note:
1. Make a single file of above original document in same ssequance.
2. Bring photocopy set of the entire above mentioned document in same sequence.
3. Students are informed to upload a formal passport-size photo taken.

**In case, any candidate do not have medical certificate at present, he/she may do to so as per the prescribed attached format. If fails to follow the above, he/she has to get verified in the Medical centre of the Institute during physical reporting.

1. An **online provisional registration slip** will be generated. All are instructed to save the online provisional registration slip for future reference. (Candidates must enable the pop-ups in their browser to download the online provisional registration slip).

2. **Candidates must complete the Online registration before the appearing for Physical Reporting at the Institute. (For any technical assistance, email to** nitmisagt@mail.nita.ac.in**)**

Instructions for Physical Reporting at IIIT Agartala (20th to 23rd Aug' 2025, during 9 am to 4 pm):

1. Candidates must bring the **online provisional registration slip.**
2. Candidates must bring **all the Originals of the above mentioned documents (Table- 1) along with a set of duly self-attested photocopied hard copies.**

Following points are to be noted by the candidates:

1. For details of fees for 1st Semester, candidates may visit Institute website. The different heads of fees (including tuition fee) may be changed by the Competent Authority. In such case, students are required to pay the changed fee.
2. Candidates are required to pay the **Balance Institute Fee** before physical reporting.
3. No request of extension of date of physical reporting will be entertained.
4. Classes for the B.Tech students admitted during 2025-26, will commence from **25th August, 2025.**
5. Notification regarding the **Anti- Ragging** is appended with this notice as per **Annexure-I.**

Hostel Accommodation :

1. The detail process of hostel payment and allotment shall be notified on the website. Students are advised to visit website regularly.
2. For any other hostel related query, students may contact the Office of the Chief Warden. (chiefwardennita@gmail.com)**.**

Accommodation:

For clarification on accommodation in Guest House, if any, applicants may contact in the following details.
Contact Person: Mr. Sanjoy Ghosh (Supervisor, Guest House)
Phone: 9436506949

How to reach:

Presently IIIT Agartala is functioning in the Campus of NIT Agartala   is around 59 min (26.5 km) away from the Maharaja Bir Bikram Kishore Manikya Airport., Agartala. Public vehicales are available from airport to reach the campus.
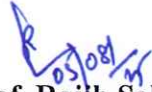
NIT Agartala Campus is around 7 min (3.2 km) away from the Jirania railway station and 37 min (21.1 km) away from the Agartala (Badharghat) railway station. Public vehicales are available from both railway stations to reach the campus.

Refund:

1. If a candidate decides to quit the allotted course at IIIT Agartala, after the last date of withdrawal/ cancellation, as announced by JoSAA- 2025 and/ or CSAB- 2025, the Institute will refund only the Academic caution money, after the amount paid by the candidate to JoSAA and/ or CSAB is transferred to IIIT Agartala.

2. At any point of time, in any semester during the tenure of a course, if an admitted student cancels admission or abandons the course without completing the programme, the fees paid in all the semesters will be forfeited by the Institute. The student will be eligible for refund of academic caution money only upon submission of clearance/ no-dues certificate.

3. To cancel admission, the student has to apply for a No- Dues certificate through his/ her MIS account.

Candidates must visit Institute website regularly for any further updates.

(Prof. Rajib Saha)
Mentor Dean (Academic)
NIT Agartala

Copy to:-

1. Director, IIIT Agartala, for kind information.
2. PS to the Director, NITA, for kind information of the Director.
3. Professor-in-charge, Admission (JoSAA- 2025 and CSAB- 2025), for kind information and necessary action.
4. Dean (SW), NIT Agartala, for kind information and necessary action.
5. HOD CSE and W/S, NITA, for kind information and necessary action.
6. The Mentor Registrar, IIIT Agartala for kind information.
7. Asso. Dean (Exam), NITA, for kind information.
8. Asso. Dean (UG), NITA, for kind information.
9. Faculty-In-Charge, MIS, NITA, for kind information & necessary action.
10. Chief Warden, NITA, for kind information and necessary action.
11. 1st year Co-ordinator, NITA, for kind information and necessary action.
12. Co-ordinator, IIIT Agartala for kind information and necessary action.
13. Dy. Registrar (Academic), NITA, for kind information.
14. Dy. Registrar (F&A), for kind information and necessary action.
15. Asstt. Registrars (Academic), NITA, for kind information and necessary action.
16. Nodal Officer, IIIT Agartala for kind information and necessary action.
17. System Administrator, with a request to upload the notice in the Institute website.

Mentor Dean (Academic)
NIT Agartala

Undertaking by all candidates

I, Mr./Ms……………………………………………………., Son/ Daughter of …………………………………………, Resident of……………………………………………., with JEE (Main) 2025 Application No…………………………………., under GEN/GEN-EWS/OBC-NCL/SC/ST/PwD **(tick as applicable)** do hereby undertake as under:

1. I will not have any objection if my provisional registration and admission in B. Tech/ BS-MS/ BT-MT **(tick one)** programme allotted by JoSAA/ CSAB- 2025, in the Department of _____ is cancelled in event of my failure to produce all the required document(s) at the time of physical reporting, date as and when notified by Indian Institute Of Information Technology Agartala **(**IIITA).

2. I will pay all fees, as applicable, if at any point of time during the course my claim towards tuition fee waiver/ remission is found wrong/ false.

3. I further declare that at any point of time, if any of my uploaded/ submitted document(s) as well as information given by me is/ are found to be false/ untrue, then my provisional registration and admission at IIIT Agartala will stand cancelled, and decision taken by IIIT Agartala will be final.

4. I shall abide by all the rules and regulations of IIIT Agartala, modified from time to time.

Signature of the candidate with date:

Name of the candidate:

Name & Signature of Parent with date:

Declaration by the Parent

I…………………………………………………………... parent of …………………………………… ……………………………………… do hereby undertake to ensure that my son / daughter shall conduct himself / herself in accordance with the rules and regulations of the Institute, the State of Tripura and the Union of India in a manner commensurate with an Institution of repute.

I shall also ensure that he / she will attend the classes and appear in tests and examination. If his / her attendance record or academic performance is not satisfactory as per the norms and standards fixed by the Institute, the decision of Indian Institute Of Information Technology Agartala (IIITA) will be final in all respect.

I do undertake to ensure that my son / daughter / ward will not contravene the laws of India in any form.

I shall continuously monitor his / her academic progress and keep contact with his / her Faculty advisor in every semester.

I do agree to meet the expenses as fixed by the Institute which may be enhanced from time to time during the period of study of my son / daughter / ward ……………………………………………………………for the entire course at the Institute

_____
Full signature of the parent/ guardian

Date:_____

_____
Name of the parent/guardian

AFFIDAVIT TO BE SUBMITTED ON NON-JUDICIAL STAMP PAPER OF MINIMUM RS.20/-

<u>AFFIDAVIT OF STUDY GAP</u>

I _____ Daughter/ Son of _____

Resident of _____ (Address with Pin code)

do hereby solemnly affirm and state as under:

1.   That my above name and address is correct.

2.   That I have passed 12th class from CBSE/ICSE/other _____
      Board in the year _____ .

3.   That there is a gap of _____ year/s between n passing of 12th class and now
      seeking admission in the B.Tech Indian Institute of Information Technology,
      Agartala (IIITA)

4.   That during this gap period I was doing _____ .

5.   That I was not involved in any criminal offence whatsoever and I was not
      punished for any offence by any Court of law during this gap period.

                                                                            DEPONENT

                              VERIFICATION

That the above statement is true to the best of my knowledge and belief and nothing
has been concealed there from.

                                                                            DEPONENT

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY AGARTALA
AGARTALA – 799046 (TRIPURA)

Institute Bank Details for fee payment

Candidates are required to pay the balance Institute fee to the below mentioned account number and submit the proof of fee payment during physical reporting:

Bank Details:

Bank Name: STATE BANK OF INDIA

Beneficiary name- Mentor Registrar, IIIT Agartala

Account No.: 32893860835

Branch Name: STATE BANK OF INDIA

IFS Code: SBIN0011491

Institute Fees details for 1st semester

Item	Category	
	SC / ST / PwD	**GEN / EWS / OBC-NCL**
Fees Paid to JoSAA 2023 [Seat Acceptance Fee (SAF) + Partial Admission Fee (PAF)]	SAF: Rs.15,000 PAF: Rs. 20,000	SAF: Rs. 30,000 PAF: Rs. 45,000
	Rs. 35,000-5,000(processing fee) =Rs. 30,000	Rs. 75,000 - 5,000(processing fee) =Rs.70,000
Fee Structure of IIIT Agartala (Tuition Fee + Other Charges)**	Tuition Fee: Rs.1,00,000 Other Charges: Rs.17,125	Tuition Fee: Rs. 1,00,000 Other Charges: Rs. 17,125
	Total-Rs.1,17,125	Total-Rs.1,17,125
Fees to be paid at the time of admission to IIIT Agartala (Tuition Fee + Other Charges)** - (SAF + PAF)	Rs.87,125	Rs. 47,125

** Fee may change in the subsequent semesters, with the approval of the Competent Authority.

Annexure – I

Anti-Ragging

Candidates allotted a seat at IIIT Agartala in **1st Year** Under Graduate & Dual Degree courses through **JoSAA/CSAB-2025** for the year **2025-26** will require to submit **anti-ragging affidavit** and **declaration from the Guardian** within 7 days from 28th August 2025 to the **Office of the Dean Student Welfare.**

The procedure to be followed during online submission of **Anti-Ragging Affidavit** may be seen as below,

   i.   **Step-1**: Log on to **www.antiragging.in** .
   ii. **Step**-2: Fill in the information as desired.
   iii. **Step**-3: On successful completion, you will receive affidavits, both for Students and Parents, through E-mail.
   iv. **Step**-4: Sign them and sub mit in IIIT, Agartala during admission.

For other information :

1.   The details are available, may please visit: https://www.antiragging.in/index.html